

CLINICAL REQUISITES & DOCUMENTATION SYSTEM

STUDENT ELECTRONIC RECORD

The School of Nursing and Public Health utilizes Pymend which is a student health portal for all documentation and tracking. Students will receive direct information about this process prior to entering their first clinical nursing course (i.e.-Nurs212). Please find the [“Health Packet for New Nursing Students”](#) on the Moravian University Health Center Website.

Each student is responsible for uploading all required documents throughout enrollment in the nursing program. Examples of the required documents that will need to be uploaded by the student into this system include but are not limited to the following:

- Background check reports: criminal, child abuse
- CPR certification card
- New student health packet
- Health Insurance card
- Proof of Influenza and COVID Vaccination
- TB screening form
- Clinical experience sign-off documents

Failure to comply with this requirement prior to the specified date prior to the start of the academic year will result in the student being dropped from clinically-based nursing courses, possibly without the opportunity to add those courses before the start of the academic year. Placement in clinically-based courses in future years may not be guaranteed if a student is dropped from coursework for noncompliance with this policy. Students requiring assistance with this process should contact the clinical coordinator.

MANDATORY CLINICAL PRE-REQUISITES

Throughout the nursing program, it is the responsibility of the student to maintain currency of certain required records. Renewed and updated records must be received by the nursing department annually, on a specified date prior to the start of the academic year. Any records submitted must be valid until May of that academic year (i.e., they may not expire at a date during the academic year). Failure to renew and submit required records will prevent the student from maintaining registration/enrollment in clinically-based nursing courses. The following documentation should be accessible and reflect currency in the student's account:

1. *Cardiopulmonary Resuscitation (CPR)* – Nursing students are required to maintain current CPR and Automated External Defibrillator certification through either the American Heart Association (<http://www.heart.org>) or the American Red Cross (<http://www.redcross.org>). There are no CPR courses offered at Moravian University. The following courses are acceptable for nursing students to complete for health care provider certification:
 - a. *American Heart Association*: Basic Life Support (BLS) for Healthcare Providers course
 - b. *American Red Cross*: CPR/AED for Professional Rescuers and Health Care Providers course.
2. *Tuberculin Skin Test (TST or PPD)* – TST testing is to be completed prior to entering the clinical nursing course sequence with follow-up testing on an annual basis. A two- step TST or two TSTs within a year is required for sophomore students. An annual tuberculin skin test (TST) is required for all other nursing students. If the student has a positive result or a record of a previously positive result or has been previously immunized for tuberculosis (e.g., Bacillus Calmette-Guerin [BSG]), then a chest x-ray and/or Blood Assay Mycobacterium Tuberculosis (BAMT) test should be taken and verified by a licensed physician, nurse practitioner, or physician assistant as negative for tuberculosis. In addition, St. Luke's requires that any student with a positive TST must fill-out a questionnaire, which is available at <http://www.sln.org/intern>.
3. *Background checks* – Each student is responsible to provide annual updated criminal background check and child abuse clearance record to comply with current child and healthcare regulation requirements. Refer to the nursing department Background Check Policy for more information.
4. *Substance Abuse/Drug & Alcohol Screening* – Students will be tested for drugs and alcohol prior to the start of their first clinical course. Random drug/alcohol testing will occur throughout a student's progression in the program at the discretion of the program administration. Refer to the Substance Abuse and Drug/Alcohol Testing Policy.
5. *Physical Examination/Health Assessment* – Each student is to be declared “fit for duty/clinical” upon enrollment into the first clinical nursing course. The physical examination form must be completed and uploaded into the student's electronic record. It is each student's responsibility to inform the program of any significant changes in health

status after this initial health assessment is completed (see item #7 below).

6. *Immunization Record* - The following immunizations are required of all nursing students:
 - Rubella, Mumps, & Rubella - Anyone born in or after 1957 must receive two MMR vaccines, or show proof of immunity by titer. The first vaccination must be given prior to the start of clinical with documentation when the booster vaccine will be given.
 - Varicella-Show proof of immunity by titer or show proof of two vaccines for varicella. The first vaccine must be given prior to the start of clinical with documentation when the booster vaccine will be given (each must be administered at least four weeks apart).
 - Tetanus, Diphtheria, Pertussis (Tdap only – e.g., Adacel, Boostrix)-Required prior to clinical.
 - Polio Series
 - Meningitis Vaccine on or after 16th birthday
 - Meningitis B vaccine is STRONGLY ENCOURAGED
 - Hepatitis-B-Show proof of immunity by titer or show proof of three vaccines for Hepatitis B. The first vaccine must be given prior to the start of clinical with documentation when the next two boosters will be given. The student may decline this vaccine; however, the reason(s) for declination must be documented.
 - Influenza – Each student must receive an influenza vaccination in October of any given year. All students must sign an assent to receive this vaccine when they are completing other required documents in the summer prior to the start of the academic year. Exemptions from this requirement may be granted to those students who have a verifiable religious objection, or a documented severe egg allergy, or a documented previous severe allergic reaction to the influenza vaccine, or a history of Guillian Barre syndrome within six weeks after receiving an influenza vaccine. Students must complete additional paperwork and wear a mask in clinical areas. In these cases, it is the student’s responsibility to request an exemption to both the program and to St. Luke’s University Health Network, as specified at www.slhn.org/intern no later than July 15.
 - COVID Vaccination
 - Tuberculosis – see previous page item #2.
7. *Physical or Behavioral Health Restrictions* – Nursing students who have restrictions due to physical or behavioral health conditions and are under the care of a health care provider must update the School as to these restrictions on an annual basis or when the health status of the student changes. These restrictions may include but not be limited to having any type of surgery that requires hospitalization, receiving treatment for any type of musculoskeletal disorder that requires casting, splinting or bracing, becoming pregnant, or requiring ongoing psychiatric evaluation or counseling. Written clearance from the treating licensed physician, nurse practitioner, or physician assistant is required to attend the clinical and/or classroom components of the curriculum. Please see the University’s policy regarding students with disabilities for additional information.
8. *Health Insurance* – Each nursing student must show evidence of current health insurance

coverage.

9. Documents and completion of orientation activities required by the affiliating agencies.

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