

NCLEX-RN REGISTRATION AND LICENSURE PROCESS

To practice as a Registered Nurse (RN), a graduate nurse must take and pass the National Council Licensure Examination (NCLEX-RN) after graduation.

During the last term of study in the Moravian University nursing program, students must **BOTH** register to take the NCLEX-RN through Pearson Vue and register for initial licensure with a state board of nursing. Students should begin the process by first accessing the Pearson Vue website at: www.pearsonvue.com/nclex and download the *Candidate Bulletin and Information* that may be found there. Students are responsible for reading the bulletin and understanding its contents. There are directions contained in the bulletin on how to register to take the NCLEX-RN and pay the required fee.

After reviewing the contents of the Pearson Vue *Candidate Bulletin and Information*, students should determine which state or United States territory they wish to practice post-graduation. This is the state/territory where they most likely would wish to test and apply for licensure. There is an additional fee to apply for licensure in any given state or territory. The School of Nursing is recognized by the National Council of State Boards of Nursing. Therefore, a graduate from the Moravian program may request to test and obtain licensure in any state or United States territory.

Authorization to test is granted only by a state board of nursing. Therefore, students must **BOTH** register to take the NCLEX-RN through Pearson Vue **AND** apply for authorization to test and obtain licensure through a state board of nursing. A student may only make this request through **ONE** state board of nursing. If a student simultaneously applies to test to two state boards of nursing, the student runs the risk of not receiving authorization to test in either state. Licensure requirements vary by state; therefore, it is imperative that students visit their selected state board of nursing website and read through the documents provided. Contact information for each state board may be found on <https://www.ncsbn.org/contactbon.htm>.

- If a student wishes to test and apply for licensure in Pennsylvania, the Pennsylvania State Board of Nursing (PA SBON) requires that the Associate Dean of the School of Nursing and Public Health endorse a Nursing Education Verification (NEV) form. Licensing requirements will be discussed in greater detail during your final semester of the program.
- If a student wishes to test and apply for licensure in another state or U.S. territory, it is the student's responsibility to determine exactly what those requirements are and initiate processing of the required application. These requirements should be discussed with the Clinical Coordinator.
- The process may involve submission of a letter, or a verification form by an authorized Moravian University administrator (e.g., the Associate Dean or the Registrar), the submission of transcripts, or may include other requirements. The student should gather a packet of all materials that are required with a cover letter that explains exactly what needs to be processed to the School of Nursing and

Public Health Clinical Coordinator.

If the student follows each of these steps, after graduation, the selected state board of nursing will send an “Authorization to Test” (ATT) form. If the student elects to test in Pennsylvania, the PA SBON will process the ATT within two to four weeks. At this point, the graduate nurse is eligible to take the NCLEX-RN and should schedule a test date through the Pearson Vue website.

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