
JOB POSTING: Chairperson of Nursing and Public Health

Posted: 11/29/2018

The Helen S. Breidegam School of Nursing at Moravian College invites applications for the position of Chairperson of the Nursing and Public Health department for its rapidly expanding programs. The Chairperson is responsible for the development, implementation, and evaluation of academic programs within the Nursing and Public Health department. The Chairperson reports to the Dean of the School of Natural and Health Sciences. This position is a twelve (12) month faculty appointment. Salary and rank will be commensurate with academic experience. Located in Bethlehem, Pennsylvania, the College provides a values-based, liberal arts education that nurtures students in the development of leadership, lifelong learning, and positive societal contributions. The School of Nursing is housed in the new Sally Breidegam Miksiewicz Center for Health Sciences on Moravian's North Campus ([for more information, visit this link](#)).

Moravian College offers CCNE accredited undergraduate and graduate programs, including those for traditional pre-licensure students, Registered Nurses (RN to BSN), and a 16-month accelerated post-baccalaureate program for non-nursing graduates. The Master of Science in Nursing (MSN) allows students to select from the Clinical Nurse Leader, Nurse Administrator, and Nurse Educator tracks, along with tracks preparing Adult-Gerontology Nurse Practitioners for roles in Acute or Primary Care. The position begins on July 1, 2019.

All positions are subject to budget availability.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

- Maintain high academic standards for the department.
- Act in the department's best interest in the college and community.
- Work with the faculty to develop and implement a strategic plan for departmental programs.
- Oversee curriculum development and program accreditation.
- Provide leadership for the department to facilitate achievement of faculty and student outcomes.
- Recruit qualified faculty and support staff.
- Promote faculty development and productivity.
- Assign fair distribution of faculty workload.
- Facilitate faculty teaching, scholarship, and service.
- Review faculty performance annually, making recommendations as appropriate.
- Encourage open and respectful communication among colleagues.
- Model excellence in teaching, scholarship, and service for the faculty.
- Fulfill administrative responsibilities and reports in a timely and efficient manner.
- Manage the departmental budget effectively.
- Respond appropriately to faculty comments and concerns
- Communicate effectively with students to foster career development.
- Cultivate positive affiliations with stakeholders, including nursing alumni.
- Collaborate with the Program Directors within Nursing and Public Health.

QUALIFICATIONS: Qualified candidates must have an earned doctorate in nursing (a PhD is preferred). The appointment will be at the Associate or Full professor rank. Previous experience in academic nursing education and administration is required.

Continued →

TO APPLY: Qualified candidates should submit a cover letter describing their administrative experiences, research interests and teaching philosophy; a graduate transcript; a current CV; reprints or preprints of recent work; the names and contact information for three references to searchnursing@moravian.edu. Please send all electronic documentation in one (1) document formatted as a PDF file with the candidate's name in the subject line. Incomplete application files will not be considered. Inquiries may be addressed to Dr. Dana S. Dunn, Chair of the SON Search Committee, Moravian College, Bethlehem, PA and submitted via email to: dunn@moravian.edu.

Review of the applications will begin January 20, 2019 and continue until the position is filled. Incomplete applications will not be considered. **(Application materials combined into one (1) Word file will be considered.)** Questions about the position may be directed to (610) 861-1527. *Moravian College is an equal opportunity employer valuing diversity and encouraging individuals from under-represented populations to apply. EOE*