MORAVIAN UNIVERSITY

HOW TO COMPARE AND REVIEW BENEFIT PLANS

- 1. Go to: HRportal.moravian.edu
- 2. Type in Net ID username and password (This is the username and password you use to log into the computer. Your network ID is either your 'me' account or your last name first initial)

Company
Moravian University
User ID
mascotm
Forgot user ID?
Password
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Forgot password?
Login First time user? Sign up here.
By clicking login you agree to our Privacy Policy and Terms of Use

3. Click on "Login"

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Should you require assistance using these instructions or employee self-service in general, please contact <u>HR@moravian.edu</u> or call 610-861-1527.

MORAVIAN UNIVERSITY

4. Click "Myself"



5. To review or compare benefit plans click "Plan Information & Comparison" and choose the benefit(s) you would like to review.



6. You will now see information for the selected plan(s)

MORAVIAN			😑 Inbox 🔺 What's I	New		
UNIVERSITY Home My Self My Tear	m Timekeeper My Co	ompany Reporting		Q		
Personal Information Family Members Benefits	Plan Type Select a Plan Type to see the Pla Medical (2)	an(s) you are eligible.				
Benefits Summary Plan Information & Comparison	2 Medical Plan(s) you are eligible					
Beneficiaries Retirement	Select Family Members to Cover	Billy Benefits (Child)				
Benefits Links 1095-C for My Taxes		PPO Plan	QHDHP			
My Paycheck My Attachments	Plan	Paycheck Deduction \$71.31	Paycheck Deduction \$62.57			
My Notes	Carrier Website	https://www.capbluecross.com	https://www.capbluecross.com			
	Plan Document	- Benefit Summary - Summary of Benefits and Coverage (SBC) - Preventive Schedule	- Benefit Summary - Summary of Benefits and Coverage (SBC) - Preventive Schedule			
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