

## **Catalog Addendum April 2020**

Face-to-face classes are suspended at Moravian College for the remainder of Spring 2020 and Summer 2020. The exceptional circumstances of the Spring 2020 semester have resulted in several temporary changes to Moravian policies and processes that Academic Advisors need to be aware of. Outlined below are policy changes and processes in effect for Spring 2020 courses as well as current information related to Summer 2020 and Fall 2020 academic advising.

### **Course Withdrawals in Spring 2020**

For Spring 2020, students will be able to withdraw with a W until the last day of classes, May 2, 2020. Any request for a W up through May 2 does not require special approval from the dean.

### **Incompletes for Spring 2020 Courses**

Faculty and students who arrange an incomplete (INC) for Spring 2020 will have until December 5 (the end of Fall 2020) to resolve the incomplete. Specific deadlines for assignments are still to be determined between the student and faculty instructor, and the INC can be resolved anytime after Spring 2020 grades are submitted but before December 5. If the student and faculty instructor need to extend the INC past that date, they need to consult with the relevant school dean.

### **PC/PD/NC Policy**

For Spring 2020, the following change to the P/NC policy is intended to recognize the disparate impact that the COVID-19 outbreak may have on individual students. The college will provide students the option to consult with their academic advisor and determine whether shifting to a Pass-No Credit option would ease the pressure of meeting personal commitments while still making positive academic progress. For any given course, the undergraduate student may opt to change the grading rubric to a non-grade-based rubric until May 2, 2020.

Note that this policy applies to all students in the undergraduate curriculum. Students in the various graduate programs, including the seminary should consult with their advisor directly.

For such courses: There will be no grade on the transcript to impact the student's cumulative GPA. On the transcript, one of the following marks will be assigned based on instructor grade assignment:

- PC: This reflects student performance in the class at the level “C” or better.
- PD: This represents a passing grade, but not necessarily one that indicates performance at the level of “C” or better.
- NC: The student has not satisfactorily completed the work of the course.

Please also note:

- This option is available for a student to consider for any course, although the student should consult with their academic advisor before requesting.
- The choice to designate any course Pass/Fail resides with the individual student, with approval from either the advisor or the provost’s office.
- Courses that satisfy LinC or major/minor requirements may be shifted to this Pass/Fail rubric.
- A course with a PC mark is considered to have met the requirements when a prerequisite requires “C or better” in a given class.
- Students who wish to be considered for the Dean’s List must complete at least three units with a letter grade.