



MORAVIAN COLLEGE

Administrative and Support Staff

Holiday Schedule

Administrative and Support Staff employees will observe the following Holiday Schedule for calendar year 2017. The institution is also open on Labor Day replaced by a floating holiday. Please note that the institution is officially *open Tuesday, January 2, 2018*.

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| 1. New Year's Day(Sunday) | Monday, January 2, 2017 |
| 2. Spring Break (coincides with Good Friday) | Friday, April 14, 2017 |
| 3. Memorial Day | Monday, May 29, 2017 |
| 4. Independence Day | Tuesday, July 4, 2017 |
| 5. Thanksgiving Break | Thursday, November 23, 2017 |
| 6. Thanksgiving Break | Friday, November 24, 2017 |
| 7. Winter Break | Friday, December 22, 2017 |
| 8. Winter Break | Monday, December 25, 2017 |
| 9. Winter Break | Tuesday, December 26, 2017 |
| 10. Winter Break | Wednesday, December 27, 2017 |
| 11. Winter Break | Thursday, December 28, 2017 |
| 12. Winter Break | Friday, December 29, 2017 |
| 13. Floating Holiday | |

A Floating Holiday may be taken on any day upon which you and your supervisor mutually agree. Not applicable for staff commencing employment on or after September 1st.

A separate holiday schedule has been created for Campus Safety Dispatchers and Police Officers. Questions about this schedule may be directed to the Office of Human Resources at 1527.