

THE CONSTITUTION OF THE United Student Government

PREAMBLE

We, the representatives of the United Student Government of Moravian College, set this mission in order to:

- be a voice between the student body, the faculty and administration of the College.
- continue to change and uphold College policy and tradition.
- provide governance and allocations to clubs and organizations.
- promote and maintain an inclusive student body.
- create sustainable relationships with community partners.

Article I

Section 1 - Official Name

The name of the student government shall be called: the United Student Government (USG).

Article II

The Governing Body

This one body will consist of seventeen (17) elected officials: President, Vice President, and fifteen (15) Representatives. The President will appoint the following officials: Treasurer, Webmaster, Public Relations Director and Club Ambassador. There will be a total of twenty-one (21) officials in the United Student Government. Terms of all officials will run for one calendar year (January 1st to December 31st). For this reason, any student who cannot fulfill one full calendar year may not run for office. This government can be composed of both part-time and full-time undergraduate students.

Section 1 - Duties and Responsibilities of all Officials in USG

A. All officials are expected to attend all meetings. More than two (2) absences per semester could result in removal from office.

a. In the case of an emergency, a member can appeal his or her absence by presenting the reason for the absence to the governing body. If the appeal passes by a majority vote of the entire governing body, the absence will not count toward the member's two (2) absences.

B. All officials must attend the retreat each semester.

a. In the case of an emergency, a member can appeal his or her absence by presenting the reason for the absence to the governing body. If the appeal passes by a majority vote of the entire governing body, the member will not be removed from office. In this case, the member may be asked to make up parts of the retreat.

C. All officials must be in attendance to pass the annual operating budget. The operating budget should consist of the United Student Government's budget, club's budgets as awarded from the Point System, and a discretionary fund.

D. Quorum must be in attendance to vote on the following issues:

- a. Discretionary fund disbursements (majority of those in attendance to pass)
- b. New club charters ($\frac{2}{3}$ of voting powers to pass)

- c. De-Chartering of a club ($\frac{2}{3}$ of voting powers to pass)
- d. Budget appeals ($\frac{2}{3}$ of voting powers to pass)
- e. Consequences for violating any part of Article III: Rules and Procedures ($\frac{2}{3}$ of those in attendance to pass)
- f. Amendments to club bylaws ($\frac{2}{3}$ of those in attendance to pass)
- g. Impeachments ($\frac{2}{3}$ of voting powers to pass)
- h. Any other major issues as seen by the President of USG or other members (majority of those in attendance to pass)
- i. All items under Article III, Section 1.C of this document (majority of those in attendance to pass)

Section 2 – Duties and Responsibilities of the Elected Positions

A. The Office of President.

The President is the primary leader of the Moravian College Student Government. The President's primary job will be to ensure that they uphold the USG mission(s) and goals set forth each year.

Responsibilities include:

- a. Setting the agenda for all USG meetings
- b. Planning and executing the January and August retreats
- c. Meeting twice per month with the Dean of Students
- d. Not holding any voting power in government, unless there is a tie
- e. Conducting and counting all votes in government
- f. Holding the right to table agenda items for a period of one (1) week, as needed. Items may only be tabled for one (1) week.
- g. Organizes each representative's committee placement at first semester.
- h. Works in close contact with two of the four subcommittees in the United Student Government. Respective subcommittees to be determined by President and Vice President.
- j. Holding executive meetings in accordance with Article II, Section 1 of this document
- k. Meeting once per week with the Director of Student Involvement (advisor) and the Vice President of USG.

B. The Office of Vice President.

The Vice President will help drive the USG mission(s) and goals with the clubs on campus.

Responsibilities include:

- a. Assisting the President in any and all efforts listed in President's description
- b. Presiding for the President when:
 - i. The President is absent
 - ii. A motion about the President is made
 - iii. The Advisor/President asks for a task to be completed
- c. Updating email and Net ID/College passwords for USG on a regular basis. These include the safe, USG computer and email.
- d. Working in close contact with two of the four subcommittees in the United Student Government. Respective subcommittees to be determined by President and Vice President.
- e. Assuring one of the two Student Trustees attends a USG meeting at least twice a semester around the time of the Board of Trustees meetings.
- f. Weekly check ins with representatives conducting/executing initiatives
- g. Serving as a co-chair of the Operations Committee with the Parliamentarian
- h. Ensuring all members of the governing body are held accountable for their actions and responsibilities through the Strike System in cohesion with the Parliamentarian.

- i. Presiding for the Parliamentarian/Chair of the Internal Affairs Committee when:
 - i. The Parliamentarian is absent
 - ii. A conflict involving the Parliamentarian occurs

C. The Office of Representative.

Representatives are the primary student representation in the United Student Government.

- a. Follow the procedures set forth in Section 1 of this document
- b. Act as a Club Liaison for a minimum of two (2) active clubs on campus.
 - i. The duty of Club Liaison requires the representative to keep an open line of communication between them and their assigned club leaders.
- c. Bring a copy (either electronic or hard copy) of the constitution to each meeting.
- d. Ensure all decisions are made with the best interest of the entire student body in mind

Section 3 – Duties and Responsibilities of the Positions Appointed from the Representatives

Within the fifteen (15) Representatives and the three (3) officials will be selected from within this group to each take on one of the following positions. In the event that the fourteen (14) Representatives and Events Council Chair cannot come to a consensus, or in the event of a tie, the President will determine which Representative will hold the position in Question.

A. The Office of Secretary.

The secretary is responsible for all minutes from all meetings held by USG.

Responsibilities include:

- a. Recording the minutes of each meeting. Minutes must be sent out within 72 hours following the general meeting with the exception of extenuating circumstances, up to the discretion of the internal affairs committee. Minutes should include (but are not limited to):
 - i. Attendance, including guests
 - ii. All items voted on, the persons who made the primary and secondary motions and the outcome of the vote
 - iii. All dates of USG events that were discussed
 - iv. All items tabled by the President
 - v. All incomplete tasks that require follow up, including the person responsible and the expected date of completion
 - vi. All issues brought to the attention of the governing body by any member of the Moravian Community
 - vii. All other comments requested to be recorded by any member of the governing body.
- b. Uploading a copy of the minutes of each meeting to Google Drive and distributing the minutes of each meeting to all USG officials
 - i. All officials must have online access to the minutes of each meeting

B. The Office of Parliamentarian.

The Parliamentarian is the primary person to uphold the Constitution and ensure USG and clubs are working in accordance with this document.

Responsibilities include:

- a. Preparing a Parliamentary report, when necessary, to address any major infractions within the governing Body
- b. Updating and maintaining the Constitution as amendments are passed

- c. Serving as the Chair for the Internal Affairs Committee
- d. Holding each member of USG to his or her responsibilities
- e. Tracking committee involvement to ensure members are fulfilling their committee requirements
- f. Ensuring committee chairs are fulfilling their duties and responsibilities as chairs
- g. Collecting a record of all official's club disclosures.

Section 4 – Duties and Responsibilities of the Positions Appointed by the President

All positions appointed by the President are pending the approval of a majority vote of the fifteen (15) representatives.

A. The Office of Treasurer.

The Treasurer is in charge of all financial policies set forth by this document. The Treasurer and Financial

Administrator will work together to accomplish financial goals and requirements.

Responsibilities include:

- a. Processing vouchers that do not violate any financial rules and procedures
- b. Updating spreadsheets that track funding for each processed voucher
- c. Collecting club Point System budget folders on or before March 31st
- d. Presenting the annual budget for review to the governing body
- e. Comparing account ledgers with the Moravian College Financial Office at least once per semester
- f. Preparing and presenting budget updates on a weekly basis
- g. Distributing and collecting a signed copy of the Financial Rules

B. The Office of Public Relations Director.

The Public Relations Director will handle all Public Relations within USG and assist clubs with promoting their club Activities.

Responsibilities include:

- a. Serving as the Chair of the Public Relations Committee.
- b. Updating and maintaining social media
- c. Designing campaigns for student input (e.g. social awareness, web-development, etc.)
- d. Informing clubs and organizations of their resources both in and out of USG
- e. Updating the Google Calendar with all USG and club events

C. The Office of Webmaster.

The Webmaster ensures communication with the student body and clubs.

Responsibilities include:

- a. Updating and maintaining the website at least once a week. Time stamps will ensure proper execution. The website must contain up-to-date information on the following:
 - i. All public Financial documents
 - ii. All Public Relations templates
 - iii. All Point System information
 - iv. A list of all active clubs funded by USG
 - v. A list of all USG officials and positions
- b. Tracking the effectiveness and traffic of the website
- c. Serving on the Public Relations committee
- d. Monitoring the USG email by forwarding emails to the respective chair or individual.

D. The Office of Club Ambassador.

The Club Ambassador's main purpose is to serve as the key liaison between USG and the clubs USG governs and chair the Club Committee.

- a. Ensuring clubs are following all rules and procedures set forth in this document
- b. Collect and update club rosters each semester
- c. Assist new clubs in preparing a Constitution, mission statement and bylaws
- d. Maintain copies of up-to-date bylaws and constitutions for every club governed by USG. Club bylaws and constitutions will be kept on the Google Drive
- F. Enforcing deactivations when appropriate, this occurs when a club has been inactive or has violated the Club Rules set forth below.

Section 5 - Structure of the United Student Government

The United Student Government will be broken down into four subcommittees. Student representatives will be elected through the general election and then be assigned to one of the four listed committees. Each representative will work for one semester on ONE respective committee. They will have the opportunity to switch committees at the beginning of the second semester, at the discretion of the President. The committees are as follows: Club, Public Relations and Outreach, Finance, and Operations

1. Club
 - a. The Club committee handles everything revolving around USG funded clubs and organizations on campus and create a holistic approach to facilitating club participation across campus.. This includes, but is not limited to: chartering new clubs, managing rosters and constitutions, keeping up to date documents from club leaders and advisors each semester, managing club liaisons, and handling the events related to clubs (examples include, but are not limited to: club fair, club competition week, discovery days and accepted students days, and other events relating to the clubs). The C.C. will also work in conjunction with the Finance Committee to investigate clubs that hold a deficit in the club account for more than a semester. The C.C. must work in conjunction with the Finance Committee to determine what club(s) are inactive that are subject to deactivation. This committee will be assigned four representatives to work alongside the Club Ambassador.
2. Public Relations and Outreach
 - a. The Public Relations and Outreach committee will be in charge of USG's brand and image to the campus community. The Public Relations Director will work with the Webmaster and five representatives to promote the United Student Government and its governed clubs' events, hold weekly/biweekly tables in the HUB to ensure USG's mission and name is known across campus, build a calendar of events, and handle giveaways/ raffles and all social media outlets. The Public Relations Director should ensure branding resembles USG's mission statement and appeals to its respective audience. He/she will work to maintain a consistent brand standard, not simply through posters and marketing resources, but also through the governing body's actions and attitudes.
3. Finance
 - a. The Finance committee will be headed by the Treasurer, who is appointed by the President. He/she will handle all aspects revolving around the budget. The Treasurer will work with the two representatives in the Finance committee to maintain accurate, up-to-date financial records for both internal (USG) and external (club) budget. The committee will be responsible for planning and executing two (2) Budget Information Sessions (BIS) a semester. They will also prepare a budget proposal to be thoroughly presented and explained to the governing body at the beginning of the fall semester for approval. The Committee will report any relevant finance activities to the body at weekly meetings. More detailed responsibilities at the discretion of the President and Treasurer.
 - i. Committee Procedures

1. The Finance Committee will review and finalize all budgets, internal and external, prior to the end of the academic year.
 2. The finalized internal and external budget will be submitted for a vote at the Summer retreat.
4. Operations
- a. The Operations committee is in charge of all internal affairs. The Vice President and Parliamentarian work closely to ensure all members are being held accountable and are fulfilling their job responsibilities through the Strike System. Operations will work to promote and collaborate with the College's inFocus theme each year. College Governance committees such as dining, IT, and Parking Task Force will also fall under the responsibility of Operations. The Vice President, Parliamentarian, and one representative ensure there are internal checks and balances throughout the organization.

Section 6 - Executive Meetings

Executive meetings must take place once a week while classes are in session. These meetings, run by the President, consist of the President, the Vice President, the Public Relations Director, the Club Ambassador, the Treasurer, the Webmaster and any other member of the governing body as seen fit by the President.

Section 7 - USG Disclosures

All USG officials must disclose what clubs they are a part of. In the event that a decision must be made regarding a club that a USG member is a part of, he or she will be removed from the decision making as a result of a conflict of interest.

Article III Rules and Procedures

Section 1 – Financial Rules

1. Funding;

- a. Eligibility for Annual Funding
 - i. Only non-exempt clubs in active standing are eligible to earn funds through the USG Point System (see section E for activity status)
 - ii. All Point System clubs or non-exempt clubs must submit an annual USG Point System budget by the third Friday in April. This should include a list of all events participated in within the current fiscal year and proof of these events. These events and proofs compiled will become worth a certain point amount and value. The value of the point is based on the total number of budget points acquired by all point system clubs divided by the allocation for point system clubs for the upcoming fiscal year.
 - iii. All Exempt clubs are required to submit an Exempt Club Budget Submission Form.
 1. This includes an itemized list of the purposes for funding within the request for the upcoming fiscal year.
- b. Discretionary Fund
 - i. The discretionary fund is available for all individuals, clubs, departments, or organizations on campus to apply for. Each request must be submitted to the Finance Committee to be brought before the governing body for approval. The individual, club, department, or organization that is requesting a discretionary fund must present their

- request to the governing body. Discretionary requests can be approved by a majority vote. If approved, funds will be distributed within the following week.
- ii. Clubs will be asked to provide a breakdown of their expected attendance, historic attendance (if applicable), outreach to other departments, organizations, or committees for funding, and a full report of expenses. Clubs will be asked to provide a detailed report of funding granted from Discretionary Funds after used for requested purpose. This report will identify to what degree the funds appropriated were utilized.
- c. Expenditure Authorizations
 - i. Funds will not be permitted for:
 1. Personal loans to individuals
 2. Bail or legal fees for individuals or organizations
 3. Alcohol and drugs or any equipment with the explicit purpose of their production
 4. Weapons
 5. Personal fees/dues required for national organizational membership
 6. Contributions or donations in the form of fundraisers for purpose of direct donation to charitably based organizations
 7. Academic materials to be used for tutorial purposes
 8. Mandatory events held during the final exam period
 9. Transfer of funds to outside accounts
 10. Any other purposes that fail to comply with Moravian College Policies
- d. Freezing/Deactivation of Accounts
 - i. The President, the Treasurer, and the Club Ambassador, reserve the right to freeze accounts for non-compliance in conjunction with Finance Committee compliance rules and Club Committee compliance rules.
 - ii. The accounts subject may be frozen for an indeterminant duration at the discretion of the President, the Treasurer, and the Club Ambassador pending the organization in non-compliance status in resolving the initial concern.
 - iii. All club accounts deactivated will have funds returned to USG.

2. Compliance:

- a. Budget submissions:
 - i. All clubs must submit budget requests to the USG office prior to the end of the spring semester (fiscal year) at a time designated by the Finance Committee.
 - ii. Failure to submit a budget will result in zero allocations towards club spending for the following academic year.
 - iii. Clubs will need to then submit discretionary requests to gain funding at the start of the academic year if they wish to have funding.
- b. Appropriate funding
 - i. Clubs that do not adhere to USG's set forth disallowed expenditure authorizations will result in immediate freezing of accounts.
 - ii. The Club committee will conduct an investigation as necessary with respect to the operation of the offending club.
- c. Account Balance:
 - i. A USG funded organization may fall subject to non compliance if any account held maintains a deficit for more than a semester
 - ii. Deactivation and freezing procedures, the responsibility of this committee in cooperation with the club committee, then become necessary.

3. Rollover:

- a. Internal Rollover:
 - i. Rollover of internal funds including discretionary funds, operating budgets, committee budgets, event budgets, etc. cannot exceed 5% of overall allocations for that fiscal year.
 - ii. This rollover may not include funds allocated at the start of the fall semester or fiscal year.
- b. Club Rollovers:
 - i. Exempt Club Rollover;
 - 1. An Annual analysis of exempt club rollover amount by the committee to allocate accordingly should happen during club budgeting prior to the start of the new fiscal year.
 - ii. Point System Club Rollover;
 - 1. Rollovers from point system clubs stay within organizations accounts for future use. The designation of this rollover by presiding club should contain the intended purpose of a percentage of that sum indicated by the purpose budget allocation chart (see below)
 - a. Clubs must disclose the following percent over a certain dollar threshold:

Dollar Threshold	Percentage
<u>Between</u> \$0 and \$99	0%
<u>Between</u> \$100 and \$500	100%
<u>Between</u> \$500 and \$1,000	80%
<u>Between</u> \$1,000 and \$2,000	75%
<u>Greater than</u> \$2,000	50%

- iii. Deficit balance within any account held by a club is not permitted and is subject to non compliance

Section 2 – Club Rules

In order for a club to sustain a United Student Government charter, there are various requirements for the clubs to remain recognized. These regulations will be adhered to and regularly reviewed by the Club Ambassador and the Club Committee. If a club fails to adhere to the rules in this section, the governing body reserves the right to administer consequences as seen fit by a 2/3 vote. The following rules apply to the “Non-Compliance Rules” as stated in the Financial rules in sections entitled “Compliance” and “Funding”.

- A. Clubs must have a minimum of 6 members at all times.
 - a. Official Member Requirements
 - i. Must attend 50% of club meetings
 - ii. Must attend at least one (1) club event per semester
- B. All clubs must have a President, Vice President, Treasurer, and Secretary. If your club does not use these terms, they must have similar responsibilities.
 - a. A President of any club may not hold any other position within that organization.

- C. All clubs must meet a minimum of once per month
- D. All clubs must have a full time Moravian faculty/staff/administrator advisor
 - a. The advisor must attend a minimum of two (2) meetings either general or executive with the club, per semester
- E. Clubs must abide by their own Constitution, as well as abiding by the USG Constitution.
- F. All club treasurers must attend a USG hosted Budget Information Session each semester. If the treasurer cannot attend, clubs may send another representative in his or her place.
- G. All clubs are required to submit (and update as needed) the following documents at the beginning of every semester within the selected time frame that the C.C. decides or face consequences:
 - a. Club roster
 - b. An updated constitution if any changes were made.
- J. Club Sports will be governed by the Club Sport Document
- K. Any club becoming deactivated due to failure to comply with the Club Rules and also the Financial Rules would have to complete the new club application after their dismissal from USG.
- L. Any club that wishes to purchase t-shirts must submit a design to the Club Ambassador.

Section 3 – USG Internal Rules

- A. Voting.
 - a. Votes will be conducted and counted by the President, who does not hold any voting power unless there is a tie. Closed ballot votes will be counted a second time by the USG Advisor for accuracy.
- B. Elections.
 - a. The election committee will run all elections. The election committee rules will govern how the election committee operates. No one running for reelection may be a part of this committee. In the case that all members of the governing body are up for reelection, the USG Advisor will run elections. USG will run elections for all incoming USG officials, as well as the Student Trustee.
- C. Training and Transitioning.
 - a. At the end of each term, there will be a training and transitioning period for all incoming USG officials. This period must occur before the close of the fall semester each year. During this period, all outgoing officials will train the incoming officials on the duties and responsibilities of each position in USG and on USG as a whole. The President, Vice President, Events Council Chair and any other definitive appointed positions must have one-on-one sessions between the incoming and outgoing persons. All other positions may be talked about in a group. Incoming officials must attend at least one USG meeting before the close of the fall Semester.
- D. Internal Elections.
 - a. At the retreat in January, the fourteen (14) representatives will nominate or self-nominate in the following order: Parliamentarian, Financial Administrator, and Secretary. These positions will then be voted on in the same order. Each position can be elected with a majority vote. Representatives may run for up to three (3) Positions.
- E. Oath of Office.
 - a. “I, (state your name), swear to uphold the rights and privileges of the Moravian College United Student Government, to carry out the duties of the position held, and to hold the Constitution as the binding instrument of the student body, keeping always the interest and welfare of the student body in mind, sacrificing personal interest to meet the responsibilities and obligations set forth of this government.”
- F. Meeting info
 - a. The United Student Government will have a standard meeting time on Tuesdays from 4-6pm. Meetings must take place once a week while classes are in session. In order to hold a vote, a quorum must be in attendance. Quorum is defined as 2/3 of the governing body. Meetings may be changed or canceled at the discretion of the President.
- G. Retreat.
 - a. Students who are selected by the student body to serve as a member of USG understand that attendance at USG retreats is mandatory. If scheduled when classes are not in session, dates will be agreed upon by the members of USG at least 3 months in advance of the summer retreat and 1 month before the winter retreat. USG reps are expected to travel to campus for retreats, but if USG members are not able to travel to campus for retreats (discussed with and approved by the President and Advisor of USG) they will be expected to participate fully via technology.

H. Annual Budget.

- a. The United Student Government must pass an annual budget each year with a 2/3 vote. This budget must consist, but is not limited to, the USG operating budget, the discretionary fund, and the club operating budget.

I. Order of Succession.

- a. In the absence of the President, the Vice President will act as President. In the absence of the Parliamentarian, the Vice President will act as Parliamentarian. Any member of the governing body may temporarily fill all other positions.

J. Filling of Vacancies.

- a. Presidential Vacancy.
i. If the President shall resign or be impeached, the Vice President will assume the role of President. He or she will then follow the rules to fill an elected member vacancy.
- b. Elected Member Vacancies.
i. In the event of an elected member vacancy (Representatives, or Vice President) the President will appoint a member of the student body to fill the position, pending majority approval from the governing body.
- c. Appointed Position Vacancies.
i. In the event of an appointed position vacancy (Treasurer, PR Director, Club Ambassador, or Webmaster), the President will appoint a member of the student body to fill the position, pending majority approval from the governing body.

K. Resignation.

- a. If any member of the governing body wishes to resign his/her position in USG, he/she must submit a written notice of resignation to the President of USG to be read to the governing body at the next meeting. The letter must include the date of submission.

L. Impeachment.

- a. Any member of the United Student Government may make a motion to impeach any member of the governing body. All motions must be communicated to the President to be put on the agenda. All motions will come before the governing body and will require a 2/3 vote in a closed ballot.

J. Strike System

- a. USG will operate under a strike system pertaining to internal conduct and fulfillment of individual duties. In order to maintain equal accountability for all officials in USG, a 3-strike policy will be maintained. Any member that reaches 3 disciplinary strikes in a year will be removed from USG, unless sanctioned by the President and Advisor. The following chart is to be used as a guideline for the dispensing of strikes to a member. The President and/or Advisor can grant clemency if he or she finds it necessary.

Action:	Consequence:	Exception:
Missing a meeting. Offense #1	1 strike	Excused up to 2 times per semester if discussed with President and Advisor and is approved ahead of time.
Being more than 10 minutes late to a meeting. Offense #2	1 strike after first offense	Excused up to 2 times per semester if discussed with President or Advisor and is approved 24 hours ahead of time. Standing issues need to be reported to President and Advisor within the first two weeks of the semester. If during the middle of semester, must be approved by President and Advisor.
Missing a mandatory USG event or program.	1 strike	Example: Club Fair, Bachelor/Bachelorette, etc.

Offense #3		Excused if discussed with the President or Advisor. The excuse must be approved at least 1 week prior to event/program.
Missing or leaving early from an event or program you are the chair of. Offense #4	1 strike	In the event of an emergency, the Chair must delegate another member to run the event.
Missing an event you pledged to be at for your agreed upon time. Offense #5	1 strike after first offense	Can be waived if the member contacted the committee chair 24 hours prior to the event.
Failing to respond to an email or a groupme or text message from another USG member or advisor within 24 hours or by the deadline given. These message must be marked as “important” or response required. Offense #6	1 strike after first offense	-
Any other issue deemed fit by the President and Advisor to be worthy of a disciplinary strike. Offense #7	Up to 1 strike	

Failure to attend a College governance committee meeting. (If appointed to a college governance committee) Offense #8	1 strike Any absences after first offense will result in removal from the college governance committee.	Excused if discussed with the President or Advisor. Individual must contact the chair of/ a staff member on the governance committee informing them of his/her absence. The excuse must be approved at least 1 day prior to the meeting and another member of USG is sent on the behalf of the member.
Failure to fulfill outlined duties described in a member’s specific officer position. Offense #9	1 strike	Unless excused by Parliamentarian, President and Advisor
Failure to perform duties on assigned committee.	1 strike	

Offense #10		
Failure to organize at least 1 committee meeting as a committee chair. Offense #11	1 strike Removal as chair	Within the first two weeks of establishing the committee.

Failure to contact and communicate with the clubs you are a liaison to. Must attend 2 meetings for each club per semester. The number of clubs you are a liaison is decided by the Club Ambassador. Offense #12	Warning followed by 1 strike for second offense	-
USG has a zero tolerance policy before and during any event associated with USG. A USG associated event includes all USG events and all Moravian Activities Council events. Under no circumstances may any official be present at a USG event, or associated event, intoxicated. Offense #13	1 strike	Immediate removal from event. Under no circumstances may the official re-enter the same event. Meeting with advisor, president and internal affairs will take place following the event. Under no circumstances may the official re-enter the same event.
Failure of the president and vice president to remain coherent and display an excellent representation of USG and Moravian College at Homecoming. *taken from alcohol policy Offense #14	1 strike	Immediate removal from event. Under no circumstances may the official re-enter the same event. Meeting with advisor, president and internal affairs will take place following the event.

M. Amending the Constitution.

- a. Amendments to this Constitution can be made with 2/3 votes of the voting powers within USG.
- The
Parliamentarian will update the Constitution with any amendment that is passed.