

## **Article III**

### **Rules and Procedures**

#### **Section 2 – Club Rules**

In order for a club to sustain a United Student Government charter, there are various requirements for the clubs to remain recognized. These regulations will be adhered to and regularly reviewed by the Club Ambassador and the Vice President. If a club fails to adhere to the rules in this section, the governing body reserves the right to administer consequences as seen fit by a 2/3 vote.

- A. Clubs must have a minimum of 6 members at all times.
  - a. Official Member Requirements
    - i. Must attend 50% of club meetings
    - ii. Must attend at least one (1) club event per semester
- B. All clubs must have a President, Vice President, Treasurer, and Secretary. If your club does not use these terms, they must have similar responsibilities.
- C. All clubs must meet a minimum of once per month
- D. All clubs must have a full time Moravian faculty/staff/administrator advisor
  - a. The advisor must attend a minimum of two (2) meetings with the club, per semester
- E. Clubs must abide by their own Constitution, as well as abiding by the USG Constitution and the Supplement Document.
- F. All club treasurers must attend a USG hosted Budget Information Session each semester. If the treasurer cannot attend, clubs may send another representative in his or her place.
- G. All clubs are required to submit (and update as needed) the following documents at the beginning of every calendar year:
  - a. Club roster
  - b. A signed copy of the USG Financial Rules
  - c. A signed copy of the USG Club Rules
  - d. A signed copy of the USG Point System Document (located in the USG Supplement Document)
- H. Clubs are required to complete the USG Point System budget folder and return it to USG on or before March 31<sup>st</sup> each year.
- I. Clubs are required to follow the USG Point System as outlined in the Supplement Document
- J. Club Sports will be governed by the Club Sport Document found in the Supplement Document

**Club President Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**Club Advisor Signature** \_\_\_\_\_

**Date** \_\_\_\_\_