

Completion of Certificate or Certification Requirements

Moravian College Comenius Center 1200 Main Street Bethlehem, PA 18018 Fax: 610-861-1466

If you anticipate completing your certificate or certification program, you must complete this form in the final term of your program of study and submit it by the appropriate date noted below. Mail, fax, or deliver the completed form to the Comenius Center at the address or fax number above.

If you have any questions, contact the Comenius Center at 610-861-1400.

	Certificate/Certification Requ	uirements Completed:		Submit form ¹ :	
	Fall term Spring term May or Summer terms		No earlier tha	n September 1, but no later than October 1 n January 1, but no later than February 1 n May 1, but no later than June 1	
e	ase type or legibly print all requ	uested information:			
	NameFirst	Middle		Last	
	Address				
	Student ID #				
	Phone: Home	Work _		Cell	
	Academic Advisor(s):				
	Term certificate/certification re	equirements will be complete	ed Term	(Fall, Spring, May, Summer I, Summer II)	Year
	Certificate(s)/certification(s):	Business Certificate Business Communica Human Resources Ma Business Analytics Supply Chain Manage Healthcare Manageme	tion anagement ement	Education Certification Supervisor of Curriculum & Instruction Reading Specialist ESL Program Specialist Principal Certification Special Education Certification Other Certificate Second major in Other (specify)	
	Attestation: I understand the above, I must submit another awarded.	at if I do not complete my cer r application. Completion of	rtificate/certifica this form does	tion requirements during the year and term indic not guarantee that my certificate/certification will	ated be
g	nature			Date (mm/de	d/yyyy)
O!	If you fail to submit this for gram completion date may be		oove, you will b	e assessed a \$50 special processing fee and yo	ur
_			office Use Only		
	Student will will not fu Copy to: a. Registrar		above (comments b. Advisor	on reverse) Advisor (Initials)//_ on reverse) Assoc. Dean (Initials)// (Initials)// (Date) (Initials)// (Date)	