



In general, students are notified via email that a flag has been raised and the comments that were entered into the system by the flag raiser are included in the email that is automatically generated. General Concern and Behavioral Concern flags are the exception - students cannot see those flags and are not notified. Comments entered after the initial flag are not viewable by the students.

**The system always tells you who can see the flag before you raise it.**

**Action: General Concern**

Student View: The student cannot view this item.

Permissions: People with the following roles may be able to see this tracking item if they have a relationship with the student(s):

|                               |                     |
|-------------------------------|---------------------|
| Primary Advisor               | Coach               |
| Secondary Advisor             | Academic Leadership |
| Student Affairs Leadership    | Instructor          |
| Student Success and Retention | Creator             |

**Absence or accomodation alert**

Student View: The student can view this item and the notes entered by the flag raiser.

Permissions: People with the following roles may be able to see this tracking item if they have a relationship with the student(s):

|                               |                            |
|-------------------------------|----------------------------|
| Student Success and Retention | SHARE                      |
| Academic Leadership           | Secondary Advisor          |
| Coach                         | Student Affairs Leadership |
| Instructor                    | Creator                    |
| Primary Advisor               |                            |

**No Show**

Student View: The student can view this item and the notes entered by the flag raiser.

Permissions: People with the following roles may be able to see this tracking item if they have a relationship with the student(s):

|                                 |                               |
|---------------------------------|-------------------------------|
| Academic Leadership             | SHARE                         |
| Diversity and Inclusion Advisor | Student Affairs Leadership    |
| Financial Aid Counselor         | Student Success and Retention |
| International Student Advisor   | Creator                       |
| Primary Advisor                 | Instructor                    |

**Action: Behavioral Concern**

Student View: The student cannot view this item.

Permissions: People with the following roles may be able to see this tracking item if they have a relationship with the student(s):

Primary Advisor

SHARE

Secondary Advisor

Student Affairs Leadership

Student Success and Retention

Academic Leadership

Coach

Diversity and Inclusion Advisor

International Student Advisor

Creator

**FYI: In Danger of Failing**

Student View: The student can view this item and the notes entered by the flag raiser.

Permissions: People with the following roles may be able to see this tracking item if they have a relationship with the student(s):

Academic Leadership

Academic Support

Coach

General Advisor

Instructor

Student Success and Retention

**FYI: Low Performance/Not Engaged in Class**

Student View: The student can view this item and the notes entered by the flag raiser.

Permissions: People with the following roles may be able to see this tracking item if they have a relationship with the student(s):

General Advisor

Instructor

Student Success and Retention

Academic Leadership

Academic Support

Coach

**FYI: Missing or Late Assignments**

Student View: The student can view this item and the notes entered by the flag raiser.

Permissions: People with the following roles may be able to see this tracking item if they have a relationship with the student(s):

Instructor

Student Success and Retention

Academic Leadership

Academic Support

Coach

General Advisor