



Fall | October | 2022

Introduction:

Greetings all! We are in the middle of Fall, and Winter will soon be on its way. Again, a lot has happened since we sent out our last newsletter in April of 2022. For the FMPC department, I think the area of most significant change has been in the area of staffing.




As I'm sure you are all aware, we had been dealing with staffing shortages for most of the past year. So, since April, we have hired quite a few new staff members, as well as seen some internal position movements. With that said, please welcome the following new members to the FMPC team:

Announcements

*2022 Louis J. Mirra Award for Outstanding Facilities Services & Campus Safety Staff: Tara Santiago

*Randy Haffling and Rodney Strohl both won the Provost's Unsung Hero Award

*Follow us on Instagram
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Open Positions

*Electrician

*Plumber

Moravian University, Bethlehem: Adam Ortwein (operations), Maria Siguencia Ortiz and Wilnelia (Windi) Pons Rivas (custodial), Jesus Rodriguez, Tom Mory, Bruce Sheely, and Tina Burnham (general services), Yvette Miller and Howard (Rusty) Kernodle (transportation). For internal movements, we have seen Danny Burke take over recycling from Brian Smith who retired earlier this year. Ben Jacoby also moved from general services to the custodial team as south campus's Building Service Technician.

Moravian University, Lancaster: Although not new to Lancaster Theological Seminary, but new to the FMPC team: Rodney Myers (general services) and Maliyah Saldona (custodial).

I wish everyone success. Remember, we are the ones who keep the campuses running. Thank you everyone, for all your hard work and dedication. Well done!

Yasmin



Project Management:



The following projects were completed this summer:

- Parking Lot A repaved, Foy Hall carpet and seating replaced, Rau Hassler connected to chilled water loop, South Hall 4th & 5th floors renovated and reopened, Golf Simulation Room created in Breidegam Field House, and PPHAC 112/113 were combined to create an upgraded classroom and multi-purpose space.
- The Enrollment team moved from Benigna Hall to Colonial Hall to make way for the new School of Behavioral and Community Health. Within Colonial Hall, the Marketing & Communications and Business Office teams were consolidated to make room for the new building occupants.

Pending material delivery confirmation, we are planning to correct the sewer problem at the Grandstand over Winter Break.

The Student Lounge and Study space was completed at Lancaster Theological Seminary.

We are continuing to work with our design partner, ESa, on the HUB Expansion design. We are pleased to announce that Warfel Construction has been selected as the project's Construction Manager and will begin working with us on budgeting, schedule, and logistics plans. Construction is scheduled to begin in May 2024.



Amber

Operations and Maintenance:

Our Operations teams in Bethlehem and Lancaster remain very busy. Even though the majority of our groups remain short-staffed, the dedicated people who are here day in and day out continue to do their best to provide quality and timely service for all of our customers. Our Custodians work hard each day to ensure the inside of our buildings shine, while our Trades personnel keep everything operating effectively. Our Grounds & Delivery/Events staff is constantly busy making the outside look fantastic and supporting the numerous events that happen around campus each week. The same dedication is true for our team at LTS. The campus there is looking and operating great, too, because of a lot of hard work by the devoted staff. Speaking of LTS... We're nearing the completion of a project there that includes the installation of new energy-efficient boilers in a few of the buildings. I understand that it might be upsetting for those of you who got to enjoy the "sauna" in the Richard's Hall parking lot from a broken underground steam pipe, but you'll now need to fulfill these needs at the local health club. Of course, removing this problem also means



we will now need to plow a few more parking spots where snow never seemed to stick. Also at LTS, the team is getting ready to provide support for the upcoming MU Launch Party on November 10th. I expect it to be a great night and look forward to seeing many familiar faces from Bethlehem in Lancaster that evening.



Dean

It's that time of year when the weather is getting cooler. The FMPC team is in the process of changing over many of our buildings from cooling to heating.

Some of the campus buildings are designed to work in both cooling and heating all year round, but many of the older buildings are cooling or heating only. Switching from cooling to heating process may involve shutting down the cooling source, turning on the heating source, and turning valves to different positions.

How can you help? As you are going through your day and you notice any open windows, including storm windows, please close them. If you need help, submit an Asset Essentials work order so we can get the right person to assist. If you notice that a thermostat is set too high, please lower the thermostat to our University setpoint of 68°F. This will help with comfort and energy savings. Again, if you need assistance, please submit an Asset Essentials work order.



We also monitor and adjust most of the campus buildings with building management systems (BMS), including many Honeywell thermostats that are in standalone buildings, apartments, and Townhouses.

Thank you to everyone who takes the time to reports issues. There is no issue too small that doesn't deserve attention, and the operations team appreciates the care that is shown by everyone for our campus buildings.

Mike

Grounds & Logistics:

Before I share what the Grounds, Delivery/Events staff have been up to, I would like to share some exciting news. We have added four new members to the team! As many of you know, Jacob Ortiz and Keith Freeland left in December of last year and May of this year respectively, and Brian Smith retired in May. Also, you may not know that Ben Jacoby is now the building tech for the Hurd Campus. However, we are proud to have Jesus Rodriguez, who joined us in July, Tom Mory in August, Bruce Sheely and Tina Burnham in September. We are all thrilled to have them join us.





The Grounds staff was busy as the summer break was winding down getting the campus grounds in tip top shape for the return of our students and faculty. Despite Mother Nature not providing much rain, the team was still able to make the campus look great. They added some pizzazz to the Sally sign with bright and beautiful flowers, and more recently changed over the summer flowers to fall mums in front of the university sign in front of Comenius and the Main Street island. As we have been getting some much-needed rain, the grass is green again, and



with the cooler temperatures, the trees are displaying their vibrant fall colors. Just in time as we celebrate with the Capital Campaign Kick-Off event and Fall Fest.

The Grounds staff are now preparing equipment that will be used to collect the mountains of leaves that fall, and they are also making preparations for the dreaded four-letter word, “snow.”

The Delivery/Events staff has had a very busy start to the fall semester setting up for events. The whole team came together to set-up for Heritage Day, which by the way is the largest set-up that we do in Johnston Hall. It was a lot of work, but the reward was seeing everyone having a great time at the event.

Randy

Custodial:

Here we are, “back in the swing of things...” According to Merriam Webster, the definition of “in/into the swing of” means: “fully involved and comfortable with (a regular activity, process, etc.) After a while, she got into the swing of her new job.” “Back in the swing of things,” however, means something a little different to all of us.

For those of us who have been working at Moravian University for a year or more, we transitioned back into the daily cleaning for our returning students who are living on campus. Most of our team



members are cleaning the same areas that they have cleaned for several years or longer. So, the majority of this amazing team are simply “back in the swing of things,” and still fulfilling their duties and responsibilities to the highest standards. There is a small group of team members who are working on “getting” into the swing of things and have proven to be doing a wonderful job as well.

Congratulations to Robin Foulk who transitioned from cleaning a section of the Bernhardt Dormitory and Hillside 5 Units to cleaning Jo Smith.

While Robin had not cleaned in Jo Smith for many years, she is back. Robin will need to take time as she works on getting back “in the swing of things” at Jo Smith.





I would like to recognize three of our newest team members who came to us around midyear. First, we welcome Maria Siguencia, who began with us on June 27, 2022. While Maria got used to working with our team during the summer cleaning process, she now finds herself responsible for cleaning Rau Dormitory and the Townhouses. Maria continues to learn these new areas and the University's expectations for caring for her areas. She is working on getting "into the swing of things."



Another welcomed team member working with us is Wilnelia (Windi) Pons Rivas, who was hired on September 5, 2022. She also began during our summer cleaning routine. Windi is now in charge of cleaning Bernhardt Dormitory, Hillside 5, and Hillside 4A. Windi is also learning the "swing of things" as she adjusts to new areas using new cleaning products, while also learning her new spaces and the expectations of the University.



Last, but not least, we welcome Ben Jacoby. Ben (not pictured) began working for Moravian College back on February 11, 1996 as a groundman. In his 26th year, Ben decided to share his skills and talents with the Custodial Team, and he started in the position of Building Technician on September 12, 2022. Welcome Maria, Windi, and Ben!!!

As all of us continue "in the swing of things," we get to enjoy an opportunity to work with, celebrate with, and care for our students. In many ways, each of us has an opportunity to touch their lives and help inspire them in their future endeavors. With gratitude, thank you Custodial Team 2022.

Mark

Risk Management:

In the American workplace, slip, trip, and fall accidents account for approximately 300,000 disabling injuries per year.

Slips and falls can occur anytime and anywhere. Keep these basic precautions in mind – at work and at home – to help keep you, your co-workers, and your family injury free.

- **HOUSEKEEPING**

- Keep walking and working surfaces dry.
- Keep walking areas free of obstructions.
- Provide proper lighting, especially in areas that go from light to dark, or vice versa.





- BEHAVIORS

- Be aware of your surroundings and conditions.
- Wear slip-resistant, well-fitting footwear.
- Clean footwear thoroughly when entering a building.
- Don't run or change direction quickly.
- Use the appropriate equipment to carry oversized objects that obstruct your vision.
- Don't wear sunglasses in low-light areas.
- Always use handrails.

Report all accidents, with or without injury, and any near misses to a manager. Don't assume management knows an unsafe situation exists. It is everyone's responsibility to create a safe work environment.

What ideas do you have to improve safety?

Chad

Transportation:

Please join me in welcoming two new employees to the transportation team.

Rusty Kernodle started on October 22nd and will be filling the weekend nighttime (6 pm - midnight) shift. Yvette Miller started on October 31st and will be filling the weekly (11 am - 6 pm) shift.

I would like to extend my profound "THANK YOU" to all those that volunteered to drive while the positions were vacant, we are one team, and it really shows in our times of need!



Chad



ADMINISTRATIVE

Yasmin Bugaighis - Director of Facilities Management, Planning & Construction
Amber Donato - Associate Director of Project Management
Dean Molitoris - Associate Director of Operations
Michael D. O'Hare – Operations Manager
Chad Royer - Associate Director of Utilities and Infrastructure
Randy Haffling - Assistant Director of Grounds and Logistics
Austin Long - Office Manager
Regina Gower - Administrative Services Manager
Mark Newman - Custodial Manager

OPERATIONS TECHNICIANS

Mike Downey
Scott Fehnel
David M. Girardi
Kevin L. Haas
Brian R. Luckey
Adam Ortwein
Dean Rohrbach
Rodney M. Strohl
Robert J. Volk, Jr. (*Foreman*)
Vacant
Vacant

**GENERAL SERVICES
TECHNICIANS**

Daniel J. Burke
Tina Burnham
Walter D. Fries II (*Foreman*)
Jesse Hunsberger IV
Thomas Mory
Jesus Rodriguez
Bruce Sheely
Dale Tshudy

BUS DRIVERS

Shawn C. Hinkel
Rusty Kernodle (*PT*)
Michael J. Kopach (*PT*)
Sue E. Larrison
Willis A. Leidich, Jr.
Yvette Miller
Jim Robb (*PT*)

CUSTODIANS

Brian K. Althouse (*Bldg. Serv. Tech*)
Roberta J. Bader
Helen M. Curzi
Carol A. Eck
Julie Feliciano
Robin L. Foulk
Andrew Gabovitz (*Bldg. Serv. Tech*)
Aurora Gonzalez (*Foreman*)
Juan Gonzalez (*Bldg. Serv. Tech*)
Kanesha Harper
H. Benjamin Jacoby III (*Bldg. Serv. Tech*)
Jennifer McCandless-Stout
Juana Montero
Wilnelia Pons Rivas
June M. Rowe
Tara Santiago (*Foreman*)
Maria Siguencia
Amy Vauter
Rose Vega
Vacant

**LANCASTER THEOLOGICAL
SEMINARY**

Rodney Myers (*PT*)
Maliyah Saldona (*PT*)

