



Winter | February | 2021

Introduction: 2020 was an unusual and stressful year but we made it!

2021 will likely be another unusual year, however, we now have experience dealing with the unusual and unknown, and I know we will make it through this year too. Our adaptability, resilience, creativity and resourcefulness got us through last year and it will get us through 2021 too. We can be proud of what we have already accomplished, let us build on that as we go into 2021.

Our success this past year was due to each and every one of us in the FMPC department stepping up, even during those fearful early months of the pandemic, and contributing their best ideas and skills regardless of whether those skills were part of that person's regular job or not. The willingness of staff members to both contribute ideas and listen to the ideas of others is an asset, an asset and strength we want to keep and develop for not only this current year but also for the years to come.

Individually, none of us have all the answers, but collectively, we can work together and come up with creative solutions. This is a real strength, a strength that will contribute to our success individually, as a department and as an institution. A strength we will need as we navigate both the post pandemic world and the new Moravian strategic plan.

As we move into 2021, and in light of the institution's needs for continuing success, the FMPC department has targeted the following areas to focus on in order to potentially either reduce costs or more efficiently utilize the institution's financial and physical resources.

1. Space management/utilization: space along with people, money and equipment is both a resource and a cost, therefore, the FMPC department will make a concerted effort to assess and better manage our inventory of spaces recommending areas for improvement and upgrades, better utilization, mothballing, etc. based upon current and projected future needs.
2. Look for cost savings with our utilities by utilizing the Energy Manager module of our work order system and prioritize building controls for better management.
3. Invest in our staff's development and training and aspire for a more collaborative management style rather than 'top-down' in order to benefit from everyone's skills.

I look forward to 2021 being an interesting, and successful year. Thank you everyone for all your hard work!

- Yasmin Bugaighis

Director of Facilities Management, Planning and Construction



Announcements

Office Manager
 Jamie Smith will begin her
 maternity leave
 mid-March and is
 expecting her first child
 April 7th, 2021

Spring Break Holiday
 Friday April 2nd, 2021

Open Positions

- Bus Driver (part-time)
- Custodian
- Grounds General Services Technician

Project Management

- Hurd campus heating/cooling project is 99% complete. Our Trades crew continue to work with Super Heat to finalize the last details.
- Two more glass study rooms were added to the northeast corner of Reeves library. It is the library's goal to install similar study rooms in the northwest corner of Reeves.
- The IT and AV Help Desks have been relocated from Memorial Hall to the lower level of Reeves Library. A new ADA compliant entrance has been added to the west side of Reeves to accommodate this change. Many thanks to the Trades, Grounds and Custodial crews who helped with this project.
- FMPC will be responsible for changing the signage throughout campus from Moravian College to Moravian University. The plan is to have all of the signs changed by the start of the fall 2021 semester.

The following projects are in the early planning stages. The scope still needs to be finalized and budgets approved.

- Beck & DeSchweinitz upgrades including: roofing, HVAC units, flooring and window treatments.
- Reeves Library - new HVAC units on the rooftop and controls to add the units to our Building Automation System.
- Reeves Library - replacement of rubber roof on north and south wing additions.
- Widow's House - rebuilding of south porch.
- Johnston Hall - new concrete main entrance.

Operations and Maintenance

Like all of the FMP&C personnel, The Trades team had a busy fall and things have not slowed down now that winter is here. In addition to addressing the constant influx of Schooldude requests, the technicians completed numerous other projects. For example, they installed energy saving thermostats in more of our buildings and seized the opportunity presented by the extended break to sanitize and install new air filters in almost all of the HVAC equipment throughout campus. The team also did their part in getting extra housing spaces ready for potential isolation needs. Additionally, air purifiers, having the ability to “remove impurities out of the air” and “sanitize, clean and kill viruses” were placed in all of our large dining spaces to help keep our community members safe. The ATM machine (some of us “old” people still called it a “MAC” machine) was removed from the HUB and the large hole in the brick wall was patched and painted to make it look like the unit was never there. The holiday candles, trees, and lights have come and gone and it is now almost time to start getting ready for spring. Speaking of the upcoming warmer weather, the carpenters were happy to get rid of those pesky accordion screens and install permanent window screens in the bathrooms and hallways of Bernhardt/Wilhelm. And last, but certainly not least, the new energy efficient boilers at South Campus have been brought online so we are now heating many of the buildings on this campus much more efficiently with equipment that is more reliable.





Grounds

Except for the 10+ inches of snow in mid-December, Mother Nature had been kind and allowed the Grounds staff, along with help from the Delivery & Events staff to work outside and get ahead on preparing the campus for spring. Then February arrived and Mother Nature had different plan for us. The snow began to fly January 31st and continued nonstop until February 3rd, leaving us buried under nearly 30". Since then we have received another 6" and as I write this on February 9th we are expected to get another 6" by the end of the week. My staff have put in an incredible amount of hours clearing the snow to make sure it safe to walk and drive throughout the campus. I have an unbelievable team and have the utmost respect and admiration for their dedication. Also I would be remised not to thank our Trades staff and Custodial Building Techs and anyone else that has helped battle the elements with us.

Punxsutawney Phil has predicted six more weeks of winter... let's hope he is wrong. Bring on spring!



Custodial

Ahhh, the blessings of winter break. Many people have said to me and other team members, "Now that the students are gone until "next year" you will get a nice long break." NO!!! No, we do not get a nice long break. Every FMPC team member knows that breaks in general are not breaks for our team, whether it be spring, winter, summer or fall. Even though we did get to enjoy the holiday break, the Custodial Team was hard at work immediately after many students left for the Thanksgiving holiday. Between November 30th and December 18th team members went through each of their units to do an initial evaluation and then began the process of detailed cleaning, which was slightly hindered during the fall semester due to Covid-19. In addition to detailed cleaning members were tasked with many work request; checking rooms to make sure windows were closed, heat was turned down, spoiling food was discarded, unplugged refrigerators were cleaned, and lights were turned off. Upon the Team's return in January, all members were back at it again. In addition to detailed work there were many rooms that needed to be cleaned for the arrival of new and returning students. In between changing many burned out lights Building Technicians were busy cleaning ceiling vents and light diffusers in the HUB, waxing floors in Jo Smith, cleaning upholstery in Reeve's Library, washing and disinfecting trash chutes/rooms in the dorms, extracting carpets at the Widow's House, not to mention the joy of shoveling snow and being called in on off hours to clean up unforeseen messes.

Wanting to win the big game American professional soccer player Timothy Weah said, "With hard work and dedication, anything is possible." The custodial team's hard work and dedication made it possible to welcome our students back to clean housing for the finish of the 2020-2021 academic year.



ADMINISTRATIVE

Yasmin Bugaighis - Director of Facilities Management, Planning & Construction
 Amber Donato - Associate Director of Project Management
 Dean Molitoris - Associate Director of Operations
 Chad Royer - Associate Director of Facilities Services & Utilities
 Randy Haffling - Assistant Director of Facilities Ground & Logistics
 Jamie Breidinger - Office Manager
 Regina Gower - Administrative Services Manager
 Mark Newman - Custodial Manager

OPERATIONS TECHNICIANS**MECHANICAL**

Jeff Hinchman
 Brian R. Luckey
 Michael D. O'Hare
 Jon Regits
 Dean Rohrbach
 Rodney M. Strohl

OPERATIONS TECHNICIANS**STRUCTURAL**

Mike Downey
 Scott Fehnel
 David M. Girardi
 Kevin L. Haas
 Robert J. Volk, Jr.

GENERAL SERVICES TECHNICIANS**GROUNDS**

Daniel J. Burke
 Walter D. Fries, II
 H. Benjamin Jacoby, III
 Dale Tshudy

GENERAL SERVICES TECHNICIANS**DELIVERY / EVENTS**

Keith K. Freeland
 Jacob Ortiz

GENERAL SERVICES TECHNICIAN**RECYCLING**

Brian W. Smith

BUS DRIVERS

Shawn C. Hinkel
 Sue E. Larrison
 Willis Leidich
 Patricia Stank

P.T. BUS DRIVERS

Michael J. Kopach

CUSTODIANS – North campus

Brian K. Althouse - Bldg. Serv. Tech.- PPHAC & Hall of Science, Steel F.
 Juan Gonzalez - Bldg. Serv. Tech. HUB, Johns Hall, Bried F.H., Comen, Reeves
 Andrew Gabovitz - Bldg. Serv. Tech.
 Aurora Gonzalez - Area Lead
 Roberta J. Bader
 Carol A. Eck
 Julie Feliciano
 Robin L. Foulk
 Kay A. Frace
 Amy Raso
 Diane M. Rodriguez
 June M. Rowe
 Susan E. Sennetti
 Tara Santiago

CUSTODIANS – South campus

Angel Gonzalez - Bldg. Services Technician - S. Campus
 Lisa Prue - Area Lead
 Helen M. Curzi
 Jennifer McCandless-Stout
 Kimberly Satow

➡ If anyone has an idea for improving the way we deliver services to the College, or ideas for cost savings, please communicate to your direct manager. Remember, there are 50 of us on this team, and we are all over campus, if you see anything that needs fixing/addressing or some attention, please call in or submit a work order. It is better if we see it and address it before anyone else does.