

VERIFICATION OF INFORMATION

*Please submit this form to the Office of Greek Life no earlier than Wednesday, April 1 at 8am
and no later than Wednesday, April 8 at 4pm.*

The *Greek Gold Star Program* provides an opportunity for fraternities and sororities at Moravian University to promote and achieve common ideals upon which Greek organizations were founded, as well as celebrate chapter successes and improvements. Membership development, scholarship, service to others, fellowship, and organizational effectiveness are fundamental principles which characterize an excellent Greek organization. For more information regarding the Greek Gold Star process please refer to the Gold Star Program.

PROGRAM GUIDELINES & TIMELINE

Each organization (Chapter President Faculty/Staff Advisor, Chapter Advisor) will receive a shared *Greek Gold Star Program* Google Drive folder (e-binder) at the beginning of the fall semester. The President may share this e-binder with the appropriate chapter members. It is the responsibility of the chapter to document all activities throughout the academic year that demonstrate progress made towards the ideals set forth in the *Greek Gold Star Program*, as well as consider and document improvements made from previous years. Chapters have their documents from prior years, which can serve as a guide when putting materials together. After materials are submitted via the Google e-binder, each chapter selects a group of representatives to participate in a review panel in which further discussion about the year's progress will occur.

Ongoing	Chapter Attendance Records must be submitted to the Office of Greek Life no later than 2 weeks following the event/program to receive credit. The forms will be scanned once a month by the Office of Greek Life and uploaded in your Google e-binder.
Monday, November 17	Materials from the first half of the academic year must be uploaded to your organization's Google e-binder by 8am. The director and dean of campus life will review all materials uploaded to the chapter's Google e-binder.
Friday, November 21	Incoming and Outgoing chapter presidents, Gold Star chairs, and other relevant officers, will meet with the Greek Life staff to receive feedback for the upcoming spring semester.
Wednesday, April 8	Materials must be uploaded to your organizations' Google folder by 4pm. You must submit the Section I <u><i>Verification of Information</i></u> form (Verification of Information folder) to the Office of Greek Life by 4pm. Chapters who fail to submit their materials by the allotted time and date may be docked one level of standing per business date until submission.
Thursday, April 16 & Friday, April 17	Panel reviews, lasting approximately 20-30 minutes, conducted by Gold Star Review Panel. Sign up times are announced in late March. At least three chapter representatives, including the current President, should be present. Advisors may attend to offer support. Chapters are encouraged to attend and observe reviews with other chapters.
Thursday, April 30	Gold and Platinum chapters will be announced at The Houndies award ceremony.
Tuesday, May 5	Chapter presidents and advisors receive a summary outlining the chapter's status decision by Gold Star Review Panel.

The information provided in the chapter Google e-binder represents an accurate depiction of the programs, procedures, and activities for the organization reviewed.

Chapter President Signature

Date

Faculty/Staff or Chapter Advisor Signature

Date

10 points per signature