



MASTER OF ARTS IN TEACHING LETTER OF REFERENCE

Applicant

Please complete and sign this section before giving the form to your reference.

Applicant's Name: _____

In accordance with the Family Education Rights and Privacy Act of 1974, you, the applicant, have the right to review this recommendation if you enroll at Moravian College. This Act also provides that you may waive your right by signing the statement below.

I hereby ☐waive ☐do not waive my right of access to this recommendation.

Signature: _____ Date: ____/____/20____

Failure to complete and sign this section will be considered an expressed waiver of your rights.

Reference

The student named above is applying for the Master of Arts in Teaching program offered by Moravian College. We will appreciate your comments on the candidate's suitability for this program. Please complete this form and send it to Moravian College Benigna Hall, 1200 Main Street, Bethlehem, PA 18018.

Name of Reference: _____

Please Print

Position: _____ Institution: _____

Address: _____

Phone (Work): (____) _____ ext. _____ Phone (Home): (____) _____

Email: _____@_____

How long have you known the applicant? _____ Less than one year _____ One to three years _____ More than three years

In what capacity have you known the applicant? _____

What are the applicant's particular strengths? _____

Please comment on the candidate's character and general suitability as a Master of Arts in Teaching candidate. As relevant, please consider moral character, professional demeanor, interpersonal skills, ability to explain ideas and information to others, and patience. (You may, if you wish, attach a letter to this form.)_____

Do you have any reservations about this candidate enrolling in this program? _____ No _____ Yes (please explain)

Do you wish to share additional comments? Please feel free to use an additional sheet of paper.

(Signature)

(Date)