

# Memorandum

To: Campus Police Personnel

From: Jon B. Conrad

Date: October 11, 2021

RE: **2022 Campus Police Holidays**

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The above referenced Campus Police staff will observe the following holidays for the calendar year 2022: Please note that the institution is officially *open Tuesday, January 3, 2023*. The institution is also open on Labor Day replaced by a floating holiday.

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| 1. New Year's Day                            | Saturday, January 1, 2022   |
| 2. Spring Break (coincides with Good Friday) | Friday, April 15 2022       |
| 3. Easter                                    | Sunday, April 17, 2022      |
| 4. Memorial Day                              | Monday, May 30, 2022        |
| 5. Juneteenth                                | Monday, June 20, 2022       |
| 6. Independence Day                          | Monday, July 4, 2022        |
| 7. Thanksgiving Break                        | Thursday, November 24, 2022 |
| 8. Thanksgiving Break                        | Friday, November 25, 2022   |
| 9. Christmas Eve                             | Saturday, December 24, 2022 |
| 10. Christmas Day                            | Sunday, December 25, 2022   |
| 11. New Year's Eve                           | Saturday, December 31, 2022 |
| 12. Floating Holiday #1                      |                             |
| 13. Floating Holiday #2                      |                             |
| 14. Floating Holiday #3                      |                             |

A floating holiday may be taken on any day upon which you and your supervisor mutually agree. Campus Police staff hired on or after September 1<sup>st</sup> receive only one (1) floating holiday for the remainder of the calendar year.

A separate holiday schedule has been created for Administrative and Support Staff. Questions about this schedule may be directed to the Office of Human Resources at 1527.

2022