AMOS ONLINE REGISTRATION FOR FALL 2015

* All students must register online via AMOS *

Detailed REGISTRATION INSTRUCTIONS may be found by logging on to AMOS, “Comenius Students” tab, on left, click “Online Registration” you will find Online Registration instructions and screen shots of the registration process attached to this email and posted on AMOS.

The COURSE SCHEDULE is available on AMOS through “Course Search.” Please use Course Search to obtain details on courses being offered for the 2015 Fall Term. If you have any questions about the online registration process, please contact the Comenius Center at 610-861-1400.

REGISTRATION GUIDELINES

1. PLEASE READ ALL AMOS ONLINE REGISTRATION INSTRUCTIONS BEFORE REGISTERING!

2. You MUST resolve any HOLDS you may have on your student account. Log in to AMOS to determine if you have a hold. Contact the office indicated in order to resolve the hold. Please be advised that any student with a hold on their account will be prevented from registering on AMOS during online course registration.

3. If you wish to take a course on a Pass/No Credit basis, you MUST contact the Registrar’s office. You cannot register as Pass/No Credit online.

4. NOTE: PHYSICAL EDUCATION, MUSIC PERFORMANCE AND ENSEMBLE, STUDENT TEACHING, and certain other courses are graded on a Pass/No Credit basis for all students. You do not need to contact the Registrar’s office to take one of these courses as Pass/No Credit. These courses will not affect a junior’s or senior’s eligibility to take one Pass/No Credit course in each term.

5. REPEATED COURSES – If you are repeating a course, for which you have previously received a grade other than an “F”, please contact the Registrar’s office so that we can mark the course as a repeat. NOTE: You may not receive unit credit twice for the same course; however, both grades will be counted in the QPA.

6. If a course is listed as requiring the permission of a department chair or an instructor when you try to register, you will receive a message with instruction to contact the instructor or Chair.

7. It is the student’s responsibility to carefully check the progress for the completion of all LinC, major, and minor requirements. All requirements are outlined in the current catalog. Summer courses may be considered for removing deficiencies or otherwise adjusting the timing of your degree program.