

# First Name Last Name

555-555-5555, student@moravian.edu, linkedin.com/in/student

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## **EDUCATION**

### **Moravian College, Bethlehem, PA**

Bachelor of Arts in English, May 20XX

Elementary Education Certification

Cumulative GPA: 3.45; Major G.P.A.: 3.63

## **TEACHING EXPERIENCE**

### **Saucon Valley Elementary School, Hellertown, PA**

Student Teacher, Fourth Grade (*March – April 20XX*)

- Designed, prepared, and instructed children in Science, Read Aloud, Guided Reading Group, Math, Writing and Spelling
- Integrated technology such as Animoto to create interactive, video-based lessons
- Adapted lessons to fit the needs of students with IEP
- Assisted with parent/teacher conferences
- Wrote weekly newsletter to keep parents informed of key material covered

### **Fountain Hill Elementary School, Bethlehem, PA**

Student Teacher, First Grade (*January-March 20XX*)

- Developed and taught social studies family unit
- Created and taught interactive science unit focused on weather
- Used guided reading lessons and reading anthology to foster learning
- Provided accommodations throughout lessons to students with special needs
- Created educational math games and learning centers

### **Ritter Elementary School, Allentown, PA**

Junior Pre-Student Teaching Experience, Second Grade (*March-May 20XX*)

- Designed language arts, social studies and mathematics lessons in accordance with the Pennsylvania State Standards
- Led several hands-on mathematics lessons and activities
- Volunteered to assist with coordination of Black History Month programming and events

### **Clearview Elementary School, Bethlehem, PA**

Early Field Experience, Kindergarten (*September-December 20XX*)

- Taught a lesson and conducted activities aligned with an ongoing alphabet unit
- Read aloud books to entire class on a regular basis
- Supervised small learning groups and implemented developmentally appropriate projects

### **Marvine Elementary School, Bethlehem, PA**

Early Field Experience, Third Grade (*January-April 20XX*)

- Taught whole group language arts lessons
- Observed and completed running records on individual students
- Utilized Smartboard to engage students and increase participation

**RELATED EDUCATION EXPERIENCE**

**Allentown YMCA Summer Camp**, Allentown, PA

Counselor (*June-August 20XX-20XX*)

- Provided care and an activity-oriented day for campers ages 10-12
- Planned and taught theme-based sporting activities, arts and crafts lessons, and team-building exercises

**America Reads**, William Penn Elementary, Bethlehem, PA

Tutor (*January-May 20XX*)

- Assisted children with homework assignments and content comprehension in individual and small group settings

**ADDITIONAL WORK EXPERIENCE**

**Moravian College Residence Life**, Bethlehem, PA

Upper and Underclassmen Senior Resident Advisor (*September 20XX – May 20XX*)

Resident Advisor (*September 20XX – May 20XX*)

**Moravian College Admissions Department**, Bethlehem, PA

**Twenty-Six Points Student Ambassador** (*January 20XX – May 20XX*)

- Conducted personal and group campus tours to prospective college students and their families

**Moravian College Athletics Department**, Bethlehem PA

Assistant to the Coaches (*September 20XX - May 20XX*)

- Utilized Excel in creating spreadsheets to organize departmental data
- Answered student inquiries in person, over the phone and through email

**HONORS / AWARDS**

- Psi Chi (Psychology Honor Society), (*20XX - Present*)
- Kappa Delta Pi (Education Honor Society), (*20XX - Present*)
- Academic Dean's List (*Fall 20XX, Spring 20XX, Fall 20XX*)
- *Who's Who Among Students in American Universities and Colleges* (*20XX*)

**TECHNOLOGY SKILLS**

Microsoft Office (Word, Excel, PowerPoint); Macintosh (Appleworks, Claris Home Page 3.0, Inspiration); Google (G-Suit); Additional Proficiency with: Smartboard, Animoto and Prezi

**VOLUNTEER EXPERIENCE**

**Volunteer, Moravian College Alternative Spring Break**, El Paso, TX (Spring 20xx)

- Assist U.S. Forrest Service in trail construction and maintenance of historical structures.
- Collaborated with 8 teammates to clear 2 miles of hiking trails.