



# United Student Government

January 30th, 2023 | 4:45 - 6:15 pm | LOCATION: PPHAC 113 | General Meeting

Call to Order:	
◆ 4:48 p.m.	
Roll Call:	
◆ Viviana Samite-Estevez, Advisor	◆ Giselle Ponce-Bautista, Commuter Student Representative
◆ Kayla Biege, President	◆ Michaela Wilcox, Commuter Student Representative
◆ Liliana Brockway, Executive VP	◆ Emily Alonge, North Campus Representative
◆ Cielo Disla, VP of Club Outreach	◆ Jasmine Danweber, North Campus Representative
◆ Grace DiDomenico, VP of Finance	◆ Lyana Cintron, South Campus Representative
◆ Elizabeth Kameen, VP of Internal Operations	◆ Sam Rosas, South Campus Representative
◆ Aylia Mahon, VP of Student Engagement	◆ AJ Minnich, Class of 2025 Liaison
◆ Katelyn Donovan, Senator of Campus Life	◆ Ryan Younes, Class of 2025 Liaison
◆ Ryan Burke, Senator of APPC	◆ Maryam Ibrahim, Class of 2026 Liaison
◆ Benjamin Fritz, Senator of Dining	◆ Alexander Dillon, Class of 2026 Liaison
◆ Margie Rayne, Senator of DEI	◆ Katie Appleman, Class of 2027 Liaison
◆ Za’Nya Wright, Senator of Student Wellness	◆ Avanté Kendall, Class of 2027 Liaison
◆ Zachery Bingaman, Senator of Environmental Sustainability	
◆ Caillie Fish, Senator of Campus Engagement	
ABSENT:	
◆	
Guest:	
❖	
Approve Last Weeks Minutes	
<ul style="list-style-type: none"> <li>- Motion: To approve 1/16 meeting minutes <ul style="list-style-type: none"> <li>- First: Grace</li> <li>- Second: Lili</li> </ul> </li> </ul>	



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- Result: 24-0-0
- Motion: To approve 1/23 Read Minutes
  - First: Aylia
  - Second: Sam
    - Result: 24-0-0

<b><u>ITEM</u></b>	<b><u>PRESENTER(S)</u></b>
<b>Introductions and Overview</b>	
Welcome	Biege
<b>Guest</b>	
1. Name: a. Discussion Item:	Presenter(s)
<b>New Business</b>	
1. Discretionary request: (Link presentation here)	Presenter
<b>Internal Voting Items</b>	
<p>After your guests leave the space but before you vote on discretionaries. Students can bring up any voting items board members may have. This way all voting is done at the same time</p> <ol style="list-style-type: none"> <li>1. Individual/Committee: Poetry Club           <ol style="list-style-type: none"> <li>a. Request description: New Club Charter</li> <li>b. Motion: To approve as long as they make some spelling changes on charter               <ol style="list-style-type: none"> <li>i. First: Alex</li> <li>ii. Second: Margie                   <ol style="list-style-type: none"> <li>1. Result: 23-0-0</li> </ol> </li> <li>iii. Reasoning: Club name misspelled</li> </ol> </li> </ol> </li> <li>2. Individual/Committee: Morgan's Message           <ol style="list-style-type: none"> <li>a. Request description: New Club Charter</li> <li>b. Motion: Table, let them know about USG club rules               <ol style="list-style-type: none"> <li>i. First: Liz</li> <li>ii. Second: Cielo                   <ol style="list-style-type: none"> <li>1. Result: 21-0-2</li> </ol> </li> <li>iii. Reasoning: USG clubs are supposed to be open to everyone in the student body; possibly use more</li> </ol> </li> </ol> </li> </ol>	Presenter



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inclusive language or become Student Engagement Club	
<b>Unfinished Business</b>	
	Presenter
<b>Cabinet Meeting Update</b>	
	Cabinet
<b>Committee Update</b>	
<p>Club Outreach Committee</p> <ol style="list-style-type: none"> <li>1. Prepping for our first USG Club Council Meeting this upcoming Monday, February 5th from 5-6 PM in PPHAC 102! <ol style="list-style-type: none"> <li>a. Members please fill out this quick form in preparation for Club Council <a href="#">here</a></li> <li>b. With any ideas or questions to help conversations at Club Council</li> </ol> </li> <li>2. Voting item: two new club applications</li> <li>3. Thank you everyone for helping make Club Fair and CIS a success!</li> </ol>	Disla
<p>Finance Committee</p> <ol style="list-style-type: none"> <li>1. Nothing new, we had our first committee meeting everything went smoothly :)</li> <li>2. Clubs have emailed about discretionary however none have completed yet!</li> </ol>	DiDomenico
<p>Internal Operations Committee</p> <ol style="list-style-type: none"> <li>1. Ordering new promo items ASAP, Club Fair items seemed to go pretty well</li> <li>2. Working on some V-Day deals around campus for Greyhound Discount <ol style="list-style-type: none"> <li>a. Considering getting rid of the discount card and just sticking to ID, since staff also have them and businesses tend to just ask for Moravian ID</li> <li>b. Some tabling ideas in PPHAC to make people more aware of discount, V-Day cards, Be My Discount, candy</li> </ol> </li> <li>3. Working on the hygiene product schedule; any update on key, or should we keep calling Campo to get into USG office? No rush, just don't want to forget about it!</li> <li>4. Great work at Club Fair everyone!</li> </ol>	Kameen
Student Engagement Committee	Mahon



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<ol style="list-style-type: none"> <li>1. We did not meet this week due to some scheduling conflicts             <ol style="list-style-type: none"> <li>a. We will be pursuing and helping clubs with social media</li> <li>b. Weekly club emails will go out late Sunday/Early Monday</li> <li>c. They must be done by 4pm Sunday for the week</li> <li>d. Instagram stuff                 <ol style="list-style-type: none"> <li>i. Anything USG account</li> </ol> </li> </ol> </li> <li>2. Zach's name is still spelt wrong... womp womp</li> </ol>	
<b>Student-Year Class Liaison Updates</b>	
<p>Class of 2025 Liaisons</p> <ol style="list-style-type: none"> <li>1. Along with a printer in Bernie Willie, would it be possible to get one in Inner Spangenburg?</li> <li>2. A lot of clubs are struggling with recruitment and leadership at the moment so not sure what exactly can be done about it but it might be worth discussing at the club council next week.</li> </ol>	Minnich and Younes
<p>Class of 2026 Liaisons</p> <ol style="list-style-type: none"> <li>1. No Updates</li> </ol>	Ibrahim and Dillon
<p>Class of 2027 Liaisons</p> <ol style="list-style-type: none"> <li>1. Would like to create magnets to help our class know what times buildings and services close.             <ol style="list-style-type: none"> <li>a. Will schedule a meeting with Viv to discuss how</li> </ol> </li> <li>2. Replacing the corn hole with new ones, with the USG logo on it possibly?             <ol style="list-style-type: none"> <li>a. Viv will reach out to FMPC to find out pricing</li> </ol> </li> </ol>	Appleman and Kendall
<b>Population Representatives</b>	
<p>North Campus Representatives</p> <ol style="list-style-type: none"> <li>1. Briefly spoke with Aylia about our tetherball idea – agreed to postpone the idea until warmer weather arrives.</li> <li>2. Emailed Dean Lloyd asking to meet with her to discuss our ideas such as adding a printer in Bernie-Willie – we will be meeting with her on February 9, 2024</li> </ol>	Alonge and Danweber
<p>South Campus Representatives</p> <ol style="list-style-type: none"> <li>1. We were invited on Feb 21st by Dr. Rosania-Harvie to attend the Art Department Faculty meeting. We will have a separate meeting with students from the art department soon.</li> <li>2. The music department is looking for two upright pianos that were given to the hub.             <ol style="list-style-type: none"> <li>a. Relocating them to South? Just want to make sure they are taken care of</li> </ol> </li> </ol>	Rosas and Cintron



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3. We will be meeting with The Hill and Main-Clewell resident life staff tonight at 10:15.
4. Representatives from the music department and Sam Rosas facilitated a conversation in Performance Class today to better understand what issues we should focus on. We address the following:
  - Parking issues; students are getting Lehigh tickets when they have a permit. The school told us to move to that lot. Bring tickets to Campus Police; they will contact the town for you! Supposed to refund Spring Street Parkers but have not emailed everyone yet. No crosswalk either.
    - Viv will let Campus Police know
  - Shuttles could be improved. Could be more predictable & timely. Update the system. Clearer schedule.
    - Shuttle could visit Lehigh Street, Lot Q
    - A way to notify the shuttle if a student is waiting in a spot
    - No shuttle driver on Saturday
    - Mileage is further from Lehigh Street to the Hill than from Lot X to HUB
  - Parking lot (commuters & faculty), lines need to be repainted, you can't see anything. Very narrow spaces
  - Classes being scheduled during large ensembles is a big issue
  - Inconsistent air conditioning, elevators are always broken, door alarms on the 5th & 2nd floors are always going off, and water turns cold very quickly in the Hill and Main-Clewell.
  - Clewell dining hall hours are very inconvenient, there are a lot of kids who don't have the opportunity to eat in the morning. Even if it was only an hour earlier, it would be more convenient
  - Meal costs for people without meal plans are very expensive



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<ul style="list-style-type: none"> <li>○ Team up with Ben in Dining, and initiate those conversations</li> <li>○ Foodtruck through catering, Viv can ask Pat during their weekly meeting</li> <li>● Host more events on south campus!! Bring the food truck down here more!!</li> <li>● Get more flyers for Club and opportunities around South <ul style="list-style-type: none"> <li>○ Viv will bring up to Sean in weekly meeting</li> </ul> </li> <li>● Putting a printer in Main-Clewell dorms as well as a printer in the Music library. <ul style="list-style-type: none"> <li>○ Printers need to be hooked into cable so locations vary</li> </ul> </li> <li>● Shuttles: see what Lehigh uses for their shuttles</li> </ul>	
<p>Commuter Student Representatives</p> <ol style="list-style-type: none"> <li>1. We are having a meeting to discuss ideas sometime this week. <ol style="list-style-type: none"> <li>a. Possible events in the future, Commuter appreciation week</li> </ol> </li> </ol>	Ponce and Wilcox
<b>University Governance Committee Updates</b>	
<p>Dining Committee</p> <ul style="list-style-type: none"> <li>- No update</li> </ul>	Fritz
<p>Academic Planning &amp; Program Committee</p> <ul style="list-style-type: none"> <li>- Working on a Data Science Major, awaiting an update.</li> <li>- IDIS 164 received a name change to be more reflective</li> <li>- EDUC 366.2 changing course description.</li> <li>- Changing the matriculation for WRIT 101 instructions so non-freshman students don't take it by accident.</li> <li>- Honnie Spencer will be a Commencement speaker.</li> <li>- COLL 101.2 (University Foundations) has been approved. PHYS 1XX (Sound Science) has the dean's approval.</li> <li>- IDIS 194/HUMS 112 (Eco-literature and Rhetoric) has been approved</li> <li>- Counseling Psychology Major becoming a new program (Major)</li> </ul>	Burke
<p>Diversity, Equity &amp; Inclusion Committee</p> <ul style="list-style-type: none"> <li>- Got in contact with Alvert and Michelle to discuss GroupMe</li> <li>- Attained a list of Affinity Clubs</li> </ul>	Rayne



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<p>Environmental Sustainability Committee</p> <ul style="list-style-type: none"> <li>- No Updates, waiting to hear back from Dr. Shari about a committee meeting</li> <li>- I am interested in knowing/learning how the hub is going to be disposed, are we following</li> </ul>	Bingaman
<p>Student Wellness Committee</p> <ul style="list-style-type: none"> <li>- Met with Michelle Rios-Araque on 1/24 for meeting</li> <li>- Friday Forum on 2/2 at 12:30, the DEI Newsletter has been sent out, also will be in PPHAC 112/113</li> <li>- Peers and Wellness tabled on 1/29 for back to school. Gave information on how to set up google calendar and sensory toys.</li> </ul>	Wright
<p>Campus Life Committee</p> <ul style="list-style-type: none"> <li>- No updates!</li> </ul>	Donovan
<p>Campus Engagement Committee</p> <ul style="list-style-type: none"> <li>- Met with Viviana to discuss the Thrift store proposal</li> <li>- Meeting with Dean Loyd, Viv, and Kayla on Thursday 2/1 to present the proposal</li> <li>- Meeting with SAAC on Friday 2/2 at 1 p.m. to talk about some collab ideas <ul style="list-style-type: none"> <li>- Last semester they wanted to be USG funded as a club, follow-up on that</li> </ul> </li> <li>- Had a quick discussion with ECO Club President Hailey Hoffman about having a clothing swap for Earth Day <ul style="list-style-type: none"> <li>- Still unsure about full details</li> <li>- Humanities Club wants to have a clothing drive at end of semester</li> </ul> </li> </ul>	Fish
<p>Parking Committee</p> <ul style="list-style-type: none"> <li>- No Update</li> </ul>	Redacted
<b>USG Signature Program Updates</b>	
<p>If there are any updates regarding a signature update it will be here</p> <ol style="list-style-type: none"> <li>Signature Program <ol style="list-style-type: none"> <li>Summary/Description</li> </ol> </li> </ol>	
<b>USG Events Updates</b>	
<p>Any updates on upcoming USG events and debriefs on a recent event</p> <ol style="list-style-type: none"> <li> <ol style="list-style-type: none"> <li></li> </ol> </li> </ol>	
<b>Executive and Advisor Updates</b>	



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<p>Kayla</p> <ol style="list-style-type: none"> <li>1. Currently working on Constitution updates, we will be voting on the changes when they are completed</li> <li>2. Cielo and I are combining last semester club rosters and this semester's club rosters to give to the Alumni Department for contact purposes - we are almost finished!</li> <li>3. If anyone wants me to come and sit in on their meetings, please let me know! I would be more than happy to come and support :)</li> <li>4. Email for LVAIC is completed, working on a Google form to RSVP then it will be sent out</li> </ol> <p>Viv</p> <ol style="list-style-type: none"> <li>1. Tax-exempt form             <ol style="list-style-type: none"> <li>a. All clubs now have it in their individual Google Drive for Club</li> </ol> </li> <li>2. USG printer             <ol style="list-style-type: none"> <li>a. Being moved to PPHAC 3rd floor</li> </ol> </li> <li>3. Club Roster for Alumni</li> <li>4. Kayla and Lili will each have a key for the USG office</li> </ol>	<p>Biege and Samite Estevez</p>
<p><b>General Remarks, Updates &amp; Announcements</b></p>	
<ol style="list-style-type: none"> <li>1. The Steel Battalion is looking for recruiting options. 1. Does USG want to help the Steel Battalion recruit new members. 2. Ideas, what is allowed, etc.</li> <li>2. Possible Thrift store - The Thrifty Hound             <ol style="list-style-type: none"> <li>a. <input type="checkbox"/> Thrift Store Proposal</li> </ol> </li> <li>3. MAC paint night -6pm</li> <li>4. Student trustee applications</li> </ol>	<p>Dillon</p>
<p><b>Deferred Discussions</b></p>	
<p><b>End of Meeting</b></p>	
<ol style="list-style-type: none"> <li>1. Time of Adjournment - 5:58 p.m.</li> <li>2. Approval of the minutes - 2/6</li> <li>3. Clerk of the Assembly Signature - </li> </ol> <p style="font-size: small; margin-top: 5px;">DocuSigned by: DA8EC2B677CE48D...</p>	<p>Internal Operations Committee</p>