Community Grants Application Spring 2014

Cover Sheet

This application is submitted by: ________________________________

Email address for contact person: ________________________________

Collaborating partners

Student(s): ____________________ ____________________

____________________________ ____________________

Faculty/administrative staff: ________________________________

Community group/organization: ________________________________
(Agreement with community organization must be in place.)

Cooperating faculty/administrative staff member’s signature: ____________________
THE PROPOSAL OUTLINE

Proposals MUST BE written in the following format (WITH EACH SECTION CLEARLY LABELED):

1. Project Title and Description.

2. Project Participants: Describe who will be involved in the project and what their roles will be. Remember that you must have involvement from three groups: 1) student(s); 2) faculty and/or administrative staff; 3) community member(s) or organization(s).

3. Project Outline: Describe the project. What are you proposing to do? Who will be involved? What is the timeframe (projects are funded for Spring 2014 only)? Where will the activities happen?

4. Project Goals: What do you hope to achieve with this project? List 2 primary goals and your objectives.

5. Mutual Benefits: Describe the benefits to all the participants. What do the Moravian participants and community participants expect to receive from their participation in the project? Does this support longer term relationships between the community and Moravian College?

6. Student Learning & Development: Explain if there is an experiential learning component. Is this project linked to classroom learning or research? Are there other benefits to the student for development and growth?

7. Community Understanding: Describe how the students, faculty and/or staff will deepen their understanding of the larger community through this project. Describe how the organization/community will deepen their understanding of Moravian College.

8. Budget: Specify the allocation of funds for this project—how much will be spent, and on what? Outline your expected expenditures. Maximum grant $250. Note: Funds may not be used to pay people to perform services or to give a donation.

Note: Priority will be given to projects that have a learning component, whose impacts are more far reaching, and that have not been funded before.

Please submit to Dr. Michelle Schmidt, Psychology Department, PPHAC Room 230, by Tuesday, February 4th at 4pm. If not available, please let with department secretary in PPHAC Room 228 or in the bin outside of PPHAC 230.